

**TERMS OF REFERENCE FOR THE POST OF
DIRECTOR – NACER**

1. OBJECTIVES OF THE ASSIGNMENT:

The Director will be primarily responsible for Assisting the National Director for RSETIs in smooth and effective administration and functioning of the NACER. Assist in achievement of Annual Action Plan targets as per the MoU and other assignments.

2. SCOPE OF WORK:

- I. Supervising the works of SDRs/faculty/OAs and ensuring all the staff contribute to their maximum potential under their respective areas of assignments.
- II. Attending the instructions of the Ministry of Rural Development.
- III. Co-ordinating with the Banks/RSETIs for compliance of government guidelines on RSETIs and achievement of Annual Action Plan targets.
- IV. Follow up for smooth functioning of RSETI MIS, data extraction, reporting and data validation.
- V. Checking of the bills and vouchers with respect to various expenses incurred at NACER. Ensuring that the procurement/purchase/payments are as per the guidelines of the MoRD/NAR.
- VI. Co-ordinating periodical review meetings, RSETI Directors' Conclave, Annual Grading, etc. as per the stipulations of Standard Operating Procedures (SOPs) for RSETIs.
- VII. Any other tasks assigned by the NDR in relation to this assignment.

3. MINIMUM ELIGIBILITY CRITERIA

- I. Graduate degree in any discipline
- II. Retired Bank executive
- III. 2 years RSETI experience
- IV. Working knowledge of Computers

4. MAXIMUM AGE LIMIT:

Age of candidate should not be more than 62 years as on closing day of application.

5. REMUNERATION:

Consolidated remuneration for this position will be Rs 66,000/- (Rupees sixty six thousand only) per month. In addition, a budget of Rs 35,000 per month will be available as TA/HA for undertaking RSETI/outstation visits. Amount paid under TA/HA will be as per actuals within the above budget of Rs. 35,000/- per month.

6. TERM & LOCATION:

The term of contract shall be initially for one year which may be extended on mutual agreement up to a maximum age of 65 years. The Director shall be based at NACER in Bangalore.

7. REPORTING

The Director shall report to NDR or to any other person assigned by the President, NAR.

8. GENERAL CONDITIONS:

- The offered assignment is purely temporary and does not envisage any kind of regular appointment in NAR in future.
- In case of large number of applications, the Academy may shortlist the candidates as may be necessary.
- Canvassing in any form will be treated as disqualification.
- No correspondence will be entertained as regards short-listing, calling for interview, selection or engagement.
- The NAR reserves the right to relax any of the requirements i.e., age, Educational qualification, experience etc., in exceptional cases.

[CLICK HERE TO APPLY](#)
