

**TERMS OF REFERENCE FOR THE POST OF
PROJECT MANAGER – MISSION ONE GP ONE BC SAKHI**

In order to deploy Women SHG members as Business Correspondents and in view of potential this model holds for deepening the Financial Inclusion, Ministry of Rural Development, Govt. of India (MoRD) under DAY-NRLM has launched “Mission One GP One BC Sakhi”. The Mission aims to create a pool of trained and certified women SHG members as BC Sakhis. Identified SHG members will be trained at RSETIs enabling them pass Certificate Examination for Business Correspondents conducted by Indian Institute of Banking and Finance, Mumbai. National Academy of RUDSETI, Bengaluru (NAR) has been engaged by the MoRD to work as the nodal agency for implementing the Mission. To assist the Mission for implementation at NAR, NAR invites applications for the post of “Project Manager – Mission One GP One BC Sakhi”.

1. SCOPE OF WORK: The “**Project Manager – Mission One GP One BC Sakhi**” will be assisting the Project Director (PD) of the Mission at NAR ensuring that the objectives of the Mission are fulfilled. Project Manager – Mission One GP One BC Sakhi shall be responsible for assisting and attending the assigned tasks enabling the PD perform following assignments:

- I. Planning and achievement of Mission’s objectives and targets
- II. Liaison with State livelihood mission for getting the list of identified SHG women
- III. Co-ordination with the assigned RSETIs for effective training of the identified SHG members on residential basis.
- IV. Ensuring time bound performance of all the activities related to successful outcome of Certificate Examination for RSETI trained SHG members as Business Correspondents conducted by the Indian Institute of Banking and Finance, Mumbai (IIBF)
- V. Ensure the Digital certificates are issued to successful SHG Women, copies of certificates are to be sent to State
- VI. Procurement and distribution of Biometric scanner devices as per Govt. guidelines
- VII. Promptly settle the Training cost expense claims as and when
- VIII. Compile and submit data /statements on entire project to Ministry of Rural development and other stake holders.
- IX. Conduct/arrange Workshops/sensitization programmes for various authorities
- X. Conduct Training of Trainers (ToTs) Programs
- XI. Develop the session plan and related study materials/tool kits for training at RSETIs
- XII. Coordinate with MoRD, SRLMs, IIBF, CSC and other related agencies for success of the programme
- XIII. Managing fund flow for
 - a. Training cost to RSETIs
 - b. Examination fees to IIBF
 - c. Procurement of trainee tool kits
- XIV. Any other task assigned by the PD/Director General, NAR in relation to this assignment

2. MINIMUM ELIGIBILITY CRITERIA

- i. Officers retired/retiring from Public Sector Banks at the level of Manager (Scale II and above)
- ii. Minimum 2 years' experience in Financial Inclusion/Priority Sector Credit Department

3. DESIRABLE QUALIFICATIONS AND EXPERIENCE

- I. Familiarity with RBI rules and guidelines concerning Financial Inclusion, BCs and SHGs
- II. Working knowledge of MS office
- III. Articulate, analytical and social skills and ability to empathize with diverse sets of people
- IV. Comfortable in coordinating with pan-India teams and should be able to highlight past experiences showcasing multi-state coordination
- V. Advocate effectively, communicate sensitively across different constituencies
- VI. Knowledge on functioning of RSETIs, other skill development training Institutes
- VII. Fluency in English and Hindi
- VIII. Willingness to travel

4. MAXIMUM AGE LIMIT:

Age of candidate should not be more than 62 years as on last day of application.

5. REMUNERATION:

Consolidated remuneration for this position will be Rs 50,000/- (Rupees Fifty thousand only) per month.

6. TERM & LOCATION:

The term of contract shall be valid for one year and shall be based at Bengaluru.

7. REPORTING:

The incumbent shall report to PD or to any other person assigned by the Director General, NAR.

8. GENERAL CONDITIONS:

- The offered assignment is purely temporary (Project specific) and does not envisage any kind of regular appointment in NAR in future.
- The job may involve extensive travel to rural areas.
- In case of large number of applications, the Academy may shortlist the candidates as may be necessary.
- Canvassing in any form will be treated as disqualification.
- No correspondence will be entertained as regards short-listing, calling for interview, selection or engagement.
- The Academy reserves the right to relax any of the requirements i.e., age, Educational qualification, experience etc., in exceptional cases.

[CLICK HERE TO APPLY](#)
